

Credit Union One of Oklahoma is always looking for ways to make managing your financing convenience and easy for you. With CU One Online, you have a Credit Union One branch at your computer! You can access your accounts 24-hours a day via the Internet. With this free service, you can transfer funds between accounts, verify that a check has cleared, make a loan payment, much more. Visit [www.creditunionone.org](http://www.creditunionone.org) today for more information. The following are various tips to help you on your journey to financial convenience.



## How to login:

- Go to [www.creditunionone.org](http://www.creditunionone.org) and click on “Login” under the “Access Your Account” button
- A new page will pop-up that will ask for your account number and access code
  - Account Number: \_\_\_\_\_
  - Access Code: (last four of social)

## What has cleared your account:

- After logging in, all of your accounts (share/savings, checking, loans, etc) will show up
- Click on the account that you need detailed information from
- A list of everything that has cleared your account will show up

## How to transfer funds:

- Using the side menu, find and click on “Transfers”
- The Transfers page will open and from there select what type of transfer needs to be made
- Make sure the ID descriptions match the shares you want to transfer to and from
- Fill in the amount of the transfer (NOTICE: decimal automatically fills-in)
- Click on “continue”
- A new screen will open for you to verify the information is correct -- if so, click on “continue” again
- Print the new screen out for your records

## How to apply for a loan:

- Click on the “loan application” button located on the left side of the screen
- After reading the disclosures, click on “New Loan Application” for a new loan
- Use the pull-down menu to pick the type of loan you are applying for
- From here, fill in the information and double check your contact info
- Submit the loan for approval and a loan officer will contact you within 24 hours

## How to make a withdrawal:

- Click on the “Withdrawals” button on the left side of the screen
- Click on the appropriate share to withdrawal from
- Enter the amount of the withdrawal and click “continue”
- Confirm the information is correct and click “continue” again on the next page
- A check will be mailed to you within 7 business days  
(you can make a loan payment using the same instructions under the “loan options” menu)

## How to change your password:

- Click on the “change password” option on the left side of the screen
- Enter your new password two times to verify that it is correct and click on “continue”
- Click on “continue” again to process the transaction
- Be sure that it is difficult enough no one can guess it, but easy enough for you to remember